



Softball Association of Sylvan Lake

Email: [general.inquiries.sasl@gmail.com](mailto:general.inquiries.sasl@gmail.com)

Website: [www.softballsylvanlake.com](http://www.softballsylvanlake.com)

Date: \_\_\_\_\_

To Whom It May Concern,

The Softball Association of Sylvan Lake (SASL) is a registered non-profit community sports organization dedicated to promoting youth development, teamwork, and athletic excellence through the sport of softball.

This letter serves to confirm that \_\_\_\_\_ (full name of applicant) is applying to volunteer with SASL in the role of Coach / Assistant Coach / Team Manager / Committee Member for the upcoming 2026 softball season.

As part of our commitment to providing a safe and positive environment for all athletes, volunteers, and families, SASL requires all individuals in coaching, management, or leadership positions to complete a Criminal Record Check (**including the Vulnerable Sector Check**) through the RCMP prior to engaging with players or team activities.

Please note that this record check is being requested for volunteer purposes only, and no fees should be charged to the applicant, if applicable under RCMP policy.

Should you require any further information or verification, please do not hesitate to contact the association directly.

Thank you for your assistance.

Sincerely,

A handwritten signature in black ink, appearing to read "Ben James", is written over a horizontal line.

Ben James

Vice President

Softball Association of Sylvan Lake

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